

# KNOWLE AND DORRIDGE RACQUETS CLUB

## CLUB RULES

1. **THE CLUB:** The Club shall be called "Knowle and Dorridge Racquets Club" and shall consist of senior and junior members in tennis, squash and racketball and social members.

The object of the Club is to provide, improve, develop and maintain facilities for and encourage community participation in lawn tennis, squash and racketball and other associated sporting and social activities for the benefit and enjoyment of its members.

The Club is a non-profit-making body. Any surplus income or gains on the realisation of assets shall only be reinvested in the Club.

2. **CLUB COMMITTEE:** The Club shall be managed by a Club Committee of not more than 16 members including ex-officio, the President, Hon Secretary, Hon Treasurer, Hon Membership Secretary, Tennis Chairman and Squash and Racketball Chairman. Seven members shall form a quorum.

If a Club Committee member who is chairman of a sub-committee is not able to attend a Club Committee meeting, then the relevant sub-committee may appoint a deputy to attend and the deputy shall have voting rights at the meeting.

Two additional members of the Club Committee may be nominated by the directors of the Knowle and Dorridge Cricket and Sports Company Limited. Others shall be elected annually by members of the Club at the Annual General Meeting. The Club Committee may appoint a member of the Club to fill any vacancy which occurs.

Of the Club Committee members, who are not ex-officio, one shall retire each year without being eligible for re-election for one year, provided that a substitute is found which will accept nomination and is elected.

3. **SUB-COMMITTEES:** The Club Committee shall have the power to co-opt members to serve on sub-committees.

There shall be a Tennis Sub-Committee which shall be chaired by the Tennis Chairman. It shall include the Ladies' Tennis Captain and the Men's Tennis Captain, both of whom shall be appointed by election at the Annual General Meeting. It shall also include, ex officio, the Hon Secretary and/or the Hon Treasurer.

There shall be a Squash and Racketball Sub-Committee which shall be chaired by the Squash and Racketball Chairman. It shall include the Ladies' Squash Captain, the Men's Squash Captain and Racketball Captain(s), all of whom shall be appointed by election at the Annual General Meeting. It shall also include, ex officio, the Hon Secretary and/or the Hon Treasurer.

The two sub-committees above shall be empowered to make by-laws and rules concerning the playing and administration of tennis and squash and racketball respectively, always subject to approval by the Club Committee.

The Club Committee shall have the power to form other sub-committees as it deems necessary.

Only the Club Committee shall have the power to sanction expenditure.

4. **MEMBERSHIP:** Membership of the Club shall be open to all on application and without discrimination on the grounds of sex, age, disability, ethnicity, nationality, sexual

orientation, religion or other beliefs. However, the Club Committee may limit membership, in total or by category, according to available facilities on a non-discriminatory basis.

Tennis and Squash and Racketball membership may involve an introductory session at the Club as determined and arranged by the Tennis or Squash and Racketball sub-committees respectively.

A category of Restricted membership, excluding members from club sessions and tournaments may be offered on the recommendation of the relevant sub-committee.

Squash or Racketball playing members applying for Tennis membership and vice-versa, will be accepted immediately. When a member successfully exercises this option that member must pay the full subscription for both games at least for three full membership years following, otherwise the second game membership will be withdrawn and any past subscriptions paid for the second game will not be refundable.

The Club Committee may, after due debate and the hearing of appeals, suspend or remove membership or exclude any member or visitor, only for good cause, such as conduct or character likely to bring the Club or sport into disrepute or for a breach of these rules. Appeals against suspension or removal of, or exclusion from, membership may be made to members by requesting that a General Meeting be convened.

5. **FEES:** At each annual General Meeting the fees and subscriptions shall be decided by resolution for the ensuing year. The fees and subscriptions to be so decided shall be:

(a) Entrance fees on joining the Club

Senior playing members at least 26 years old

Combined fee for husband and wife (including common law), both playing members, who join at the same time and are both 26 years old

Intermediate playing members who are 18-25 years old inclusive

Junior playing members who are 6-17 years old inclusive

(b) Annual Subscriptions

Senior playing members (over 26)	Tennis Only	Squash/Racketball Only	Both Games
Intermediate playing members (18-25 inc)	Tennis Only	Squash/Racketball Only	Both Games
Junior playing members (6-17 inc)	Tennis Only	Squash/Racketball Only	Both Games
Mini tennis members	Tennis Only		

Social members

Subscription rates for Junior (6-17 years) and Intermediate (18-25 years) playing members shall be the same for both games as for one game.

- (c) Surcharge for subscriptions not received by 31 May and member resignation if subscriptions not received by 1 July.
- (d) Family Membership rebates
- (e) Visitors' fees

- (f) Temporary Senior Membership fees
- (g) Junior Holiday Membership fees (same for both games as for one game)
- (h) Mini tennis members

All fees and subscriptions shall be VAT exempt, except for Social members' fees.

These fees shall entitle playing members (except mini tennis) to play throughout the year and Social members to enjoy the other facilities of the Club. Social members may play under rules governing visitors.

Subscriptions are due on 1 May. Subscriptions not received by 31 May will be subject to the surcharge in force at the time. Members failing to pay their subscriptions by 1 July will be deemed to have resigned.

Members wishing to resign must send their resignation to the Hon Membership Secretary before 1 April, or they will be liable for their subscriptions for the current year.

Social members, accepted as playing members, will be required to pay the appropriate entrance fee, but any entrance fee they may have already paid on joining the Club will be deducted.

- A. **COUNTRY MEMBERS:** Members resident for the majority of the year at least 25 miles from the Club shall pay only half the subscription rate applicable to them.
  - B. **FAMILY MEMBERSHIP:** The total of the annual subscriptions for husband and wife (including common law) and one or more of their children who are Juniors, or for one parent and one or more of his or her children who are Juniors, shall be subject to rebates in force at the time under Rule 5.
  - C. **REDUCTIONS FOR PART YEARS AND WAIVERS:** Members elected after 1 May shall pay a proportion of the annual subscription equal to the proportion of the twelve-month period remaining until the next 1 May. The Club Committee shall be empowered to re-elect, without further Entrance Fee, persons who have previously been members and have resigned because of leaving the neighbourhood or for some other good cause.
6. **UNPAID SUBSCRIPTIONS:** On 1 July every year the Hon. Treasurer shall produce for the Club Committee a list of members whose subscriptions remain unpaid. Such members will not be asked to play in matches and their entries for Club tournaments will not be accepted. A copy of the list shall be posted on the notice board. The Club Committee may, by ordinary resolution, suspend such members from the privileges of membership or terminate their membership altogether. Newly-elected members shall be sent a subscription invoice immediately on election and will not be admitted to the privileges of membership until it is paid.
7. **JUNIORS:** Juniors must be at least 6 and under 18 years old on 30 April in their year of election and they must be sons, daughters, brothers or sisters of Senior playing members, or sons or daughters of Social members.

Junior members shall be subject to the following limitations:

- (a) They may not introduce either playing or social visitors, except at the discretion of the Club Committee.
- (b) They shall not be entitled to vote at General Meetings.

(c) Their parents or Senior playing brothers or sisters shall be responsible for their actions and behaviour while on Club premises.

8. **VISITORS:** A Senior playing member may introduce a visitor for one day at a time to the facilities of the Club on entering the name and address of the visitor in the Visitors' Book immediately on arrival.

A Green Fee per senior playing visitor shall be payable by the introducing member. The fee must be paid to the duty barman and initialled in the Visitors' Book as "In Bar" by the duty barman, or if the barman is not available, it must be entered as "To be paid" and paid on invoice when subscriptions become due. Green Fees must not be left in the Visitors' Book. The fees shall be those in force at the time under Rule 5.

The same playing visitor may not be introduced on more than six occasions during a twelve-month period beginning 1 May. Visitors may not play in any tournament unless invited by the Club Committee. Non-playing members may only introduce non-playing visitors.

The playing parent of a Junior member may, subject to the above provisions, introduce a junior visitor to play with such Junior member. The introducing member shall be responsible for the actions and behaviour of the visitor introduced.

9. **TEMPORARY SENIOR MEMBERSHIP:** On application to the Hon. Membership Secretary, Senior playing members may introduce, as Temporary Senior playing members (tennis and squash or racketball), friends staying in their house. Such Temporary members must be at least 18 years old. They will have all the privileges of Senior playing members, except that they may not play in Club tournaments. The period of temporary membership shall not exceed six weeks in any year. Notice of acceptance shall be posted on the notice board. The fees shall be those in force at the time under Rule 5.

10. **JUNIOR HOLIDAY MEMBERSHIP:** On application to the Hon. Membership Secretary, Senior playing members may introduce their sons, daughters, brothers or sisters, or friends staying in their house, as Junior Holiday members (tennis and squash or racketball), during the main summer, Christmas or Easter holidays. Such members must be at least 6 and under 18 years old and shall be subject to the limitations stated in Rule 7. Notice of acceptance shall be posted on the notice board. The fees shall be those in force at the time under Rule 5.

11. **MINI TENNIS MEMBERSHIP:** On application to the Hon. Membership Secretary, persons may request to become mini tennis members. Such members must be at least 4 years old and shall not be deemed to be full members and can, therefore, not enjoy the other facilities of the Club or play outside of coaching times. Notice of acceptance shall be posted on the notice board. The fees shall be those in force at the time under Rule 5.

12. **BY-LAWS:** The Club Committee shall be empowered to make such by-laws as they deem necessary.

13. **GENERAL MEETING:** A General Meeting, of which 14 days' notice must be given to members, shall be held annually, not later than the month of March, when the accounts for the past year shall be presented, the Club Officers and Committee members for the ensuing year appointed and the fees and subscriptions under Rule 5 decided by resolution. 25 members shall form a quorum. Social members are not entitled to vote at the General Meeting.

The financial year of the Club shall commence on 1 January and a Financial Statement, duly audited, shall be produced to the annual General Meeting.

The Club Committee may summon other General Meetings at their discretion. The Hon. Secretary shall summon a meeting if requested in writing by 25 members and within 14 days of the date of requisition. Proxy votes will be allowed on resolutions specified by the Main Committee, in the notice of meeting and for proxy votes to be valid they must be received before the start of the relevant meeting. Proxy votes will not be allowed on matters which form the normal business of an annual General Meeting.

14. **OPENING HOURS:** The Club may be open at all reasonable times but the permitted times for the sale of liquor at the bar shall be as prescribed by the Club Committee and these times will be in accordance with the licensing laws and the Club Licence.
15. **RESPONSIBILITIES OF MEMBERS:** All members have a duty to ensure that they use the Club facilities responsibly, avoid damage, ensure the premises are secure if they are the last to leave and observe these Club rules and any other rules or by-laws which may be notified. It shall be a condition of membership that members perform bar duties or catering duties according to rota when requested by the Club Committee.
16. **ALTERATION TO RULES:** No alteration shall be made to these rules, except at a General Meeting and 14 days' notice must be given in writing to the Hon Secretary for any proposed alteration.
17. **POWERS OF BORROWING:** The Trustees of the Club, on resolution of the Club Committee shall be empowered to borrow finance, from such sources as they deem fit, up to a limit not exceeding £100,000 or 50% of the gross value of its Fixed Assets, as stated in its latest audited and adopted Accounts, whichever is the greater.
18. **WINDING UP:** The members may vote to wind up the Club if not less than three quarters of those present and voting, support that proposal at a properly convened General Meeting.

After settling all liabilities of the Club, any net assets remaining shall only be applied for approved sporting or charitable purposes in accordance with CASC legislation.